

Discipline Guidelines

The following are general guidelines for assigning discipline for transportation violations. The suggested disciplinary action may be modified in accordance with the mitigating or aggravating circumstances of any particular incident:

- # The first offense can result in a written warning. Parent contact required. (In the case of a determined severe violation (smoking, fighting, etc.) the warning phase may be omitted.)
- # School administrators may suspend bus privileges for a second or subsequent disciplinary offense. Parent conference (in person or by phone) required.

Large Article on Buses

The Pennsylvania Department of Transportation mandates in 67 PA Code § 171.58, that the interior of a school bus must be free of objects which could cause injury. Objects must be secured, and the aisles and emergency exits open and free of blockage. The following must be adhered to at all times:

- # Large band instruments or school project items are not permitted on the bus unless they can be held on the student's lap.
- # Items may not be placed under seats, they become projectiles upon impact.
- # Nothing can be carried on the bus that will endanger others, i.e. glass objects, hockey sticks, ski's, skateboards, large metal objects, etc.
- # Animals are not permitted on the bus.
- # Nothing can be placed in the driver's compartment, doorway or aisle. In case of an accident, students must be able to exit out of windows and doors.

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Twin Valley School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, Title IX and Section 504. For information regarding civil rights or grievance procedures, contact the Title IX Compliance Officer, Section 504 Coordinator, 4851 N. Twin Valley Road, Elverson, PA 19520, telephone 610-286-8611.

Student Guidelines For Twin Valley Buses



Twin Valley School District

School Bus Regulations

School bus transportation is a privilege. It can be denied to any student who jeopardizes anyone, damages property or commits any offenses described, but not limited to those identified under behavior violations. Parents will be expected to provide transportation for any pupil whose privileges have been suspended.

Generally, students must obey and cooperate with the bus driver, teachers, or any other persons assigned to supervise any part of the school transportation system. Assigned seats will be mandatory for each elementary bus and at the option of the bus driver and/or school for Senior High and Middle school buses. Students will be required to sit in their assigned seat unless otherwise directed by the driver.

Student Guidelines:

- # Obey the bus driver at all times
- # Be at the bus stop at least 5 minutes prior to pickup
- # Enter the bus and take your seat without disturbing others
- # Talk in a normal voice, no shouting
- # Keep all body parts in the bus at all times
- # Refrain from throwing items on the bus or from the bus at any time
- # Remain in their seats while the bus is in motion
- # Eating or drinking on the bus is prohibited

- # Ride only your assigned bus
- # Missing the bus is not a reason for an approved absence
- # Use seatbelts at all times on those vehicles which have them installed
- # Smoking is prohibited
- # Use of any type of radio, tape or CD player is only permitted with headphones
- # Items which cannot fit in the student's lap are prohibited



Riding the school bus can be fun!

School Procedures for Misconduct

The school bus driver is expected to be in complete control of the bus and its passengers at all times. When serious misconduct occurs or when misconduct is repeated, the school bus driver is expected to report such action to the school principal or designee. Forms are provided on each bus for this purpose. The school principal will take whatever action he/she deems necessary to correct the situation. This action will be consistent with the guidelines set forth in policy. Parents will be advised by the building principal when reports of misconduct are made to the school office. The building principal and assistant principal(s) are the only ones with the authority to suspend transportation privileges.

Conduct at the Bus Stop

Students are expected to arrive at the school bus stop at least five (5) minutes prior to pick up time. They should wait off of the street or roadway and conduct themselves in a responsible manner.

Students should never accept rides from strangers.

Behavior Violations

The following are examples of offenses which may result in disciplinary action and/or suspension of transportation privileges:

- # Fighting
- # Smoking, chewing tobacco, use of tobacco
- # Eating/Drinking
- # Damaging property
- # Standing, walking, refusing to remain seated
- # Throwing objects in or out of the bus
- # Hanging any body part out of the windows
- # Unnecessary/Excessive noise
- # Profanity and/or bad language
- # Tampering with bus equipment (ex. Emergency doors, etc.)
- # Refusing to ride assigned bus or riding on an unassigned bus without prior permission
- # Boarding a bus at an unassigned stop
- # Leaving a bus at an unassigned stop
- # Refusing to obey the driver
- # Refusing to sit in an assigned seat
- # Any violation of the student discipline codes
- # Other misbehavior related to safety or well-being